**＊最初提出は日本語で申請書類を書くことも可**

Apart from this book proposal form, please **include** the following documents:

1. Your **Curriculum Vitae** + those of any co-editors/authors
2. The proposed **table of contents** (for edited volumes please include the name and affiliation each author) with **abstracts of at least 200 words for each chapter**
3. 1 or 2 sample chapters / a synoptic outline and/or the full manuscript (if available)

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**Author(s) /Editor(s) Name(s) with academic title and affiliation**

1.

**Please Read Carefully:** *the names of Authors or Editors should be communicated in the way they should appear on the book: Lead Author / Editor = 1, Second named Author = 2, Etc. Changes cannot be made at a later date.*

**Academic/professional affiliation(s)**

1.

**Academic address(es)**

1.

**Telephone number(s)**

1.

**Email(s)**

1.
2.

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**ORCID Identifier**

1.
2.

**II Book Details**

**Language(s) of the Work:**

**Originality of Manuscript (please select one):**

**[ ]** New material

**[ ]** Previously published with (*specify relevant chapters + previous publisher*):

**[ ]** Translation from (supply original title + publisher + ISBN):

**[\*Note: Springer prefers at least 90% original material in books]**

**Type of Work**

[ ] Monograph
[ ] Contributed volume

[ ] SpringerBrief: *A book of between 50 to 125pp*: [www.springer.com/gp/authors-editors/book-authors-editors/springerbriefs](http://www.springer.com/gp/authors-editors/book-authors-editors/springerbriefs)

[ ] Reference work

[ ] Higher Education Textbook

[ ] Other, namely: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Is this a translation?**

[ ] Yes

**Estimated Number of Words:**

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***Note:*** *E-books will be in full colour (if coloured photographs/images/diagrams etc. are added to the manuscript). Printed books will only be published in black and white. Thus please ensure that you use different types of lines (dotted, dashed etc.) instead of coloured lines if you are making reference to the diagrams/line drawings etc. in your manuscript.

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**Please paste or append a Table of Contents with Chapter titles, (and for edited volumes) contributor names and affiliations:**

**The completed manuscript will contain (select):**

[ ] Preface

[ ] Bibliography of selected titles

[ ] Name and/or subject index

[ ] Translator’s note

[ ] Introduction, by

[ ] Glossary of terms

[ ] Other items

 **III Book Marketing**

**Main subject areas for your book:**

1.

2.

3.

4.

5.

**Content Level (please select the most appropriate)**

**[ ]** General audience

**[ ]** Undergraduate university students

**[ ]** Graduate students + Researchers

**Competition from other publishers** (max 2000 characters per title)

*Please list as:* Author Name, Author First Name: Book Title, Series, ISBN, Publication Year, Prices, Pages

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**Keywords / ‘Google’ search words**

**Please Read Carefully:***if researchers ‘google’ this keyword they would be happy to find your book within the top hits.**Please provide us with 5 keywords in order of importance for the catalogue index and online search. Please use different* ***combinations of words*** *that readers will most likely type into search engines. General words, like ‘Philosophy’ or ‘Religion’, are not good keywords. Please try to more specific towards your audience, for instance ‘psychoanalytic experience’, ‘static and genetic phenomenology’ or ‘systematizing religion’:*

* 1. Keyword 1:
	2. Keyword 2:
	3. Keyword 3:
	4. Keyword 4:
	5. Keyword 5:

**Lead Author(s)’/Editor(s)’ Profile:**

**Please Read Carefully:***This 5-line profile will be put on the Springer website of your book and should describe the highlights of your academic career, including awards, special achievements, important positions held, your research interests and (if applicable) a link to your personal website. Also, if you have no objection, please add your photo to the proposal.*

**Profile Author / Editor 1:**

**Profile Author / Editor 2:**

**Back cover text** (max. 250 words)

**Please Read Carefully:***To help Springer promote and sell this title, please provide a promotional text which is concise and relevant and can be used for the back cover of the print edition, in promotional brochures, catalogues and on the internet. Please avoid lengthy background information and try to answer the following questions:*

*- How does the book approach the subject matter?*

*- What is new about this approach?*

*- What is the general scope of the books’ content?*

*- What is the intended readership and what is the content level?*

*- What are the 2-3 most important features and benefits of the book?*

*(Example) “This book approaches the field of positive psychology from a post-modern perspective. It explores the consequences of combining current trends and models with supplementary participatory and transformative methods. The book brings a more collective, qualitative, culturally sensitive and transformative approach to the processes of making sense and implementing the science of positive psychology. It moves beyond the individual level towards a “knowledge community” and “knowledge of the communities”. The book is an invitation to more participatory and polyphonic dialogues in the field of positive psychology.”*

**At Least 3 Unique Selling Points *(max. 20 words each)***

**​**

**Please Read Carefully:***What makes your work unique in* ***one sentence****? Unique selling points should be in short bullet point style and emphasize the unique features of the book e.g., what sets it apart from competing literature or underlines the lack thereof.*

*Examples of the type of phraseology would be:*

*• The first book to cover…or*

*• The only book dealing with…or*

*• Brings together a group of top scholars on the much-debated issue of…*

1.

2.

3.

**IV Open Access**

**Do you with to be considered for publication as an Open Access book?**

**[ ]** Yes

**[ ]** No

**V Research Funding**

**Please indicate if your research was funded, and if applicable provide the name of the funder:**

[ ] Funded

[ ] Not funded:

If funded, please name the funding organization/institution(s):

**Please indicate you are interested in making your publication available open access.**

[ ] My funder requires open access publication

[ ] Open access publication is not required, but I wish to explore this route

[ ] I am not required/do not wish to publish open access

**Would you like to be considered for Open Access publication support?**

**[ ]** Yes

**[ ]** No, I will pay my own Open Access fees.

**Indicate any publishing assistance for which you wish to be considered:**

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**[ ]** Copy Editing Amount (¥) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ max ¥2,000,000

**[ ]** I have other funding

 List other source(s) and amount of funding:

1.
2.

**VI Reviewers**

Please suggest **at least five** scholars who you think would be capable of evaluating the proposal. Please provide their name, affiliation and email address. Please note – these should not be colleagues within the same University as the authors/editors of the proposed book, and should not have a close personal relationship to the authors/editors. *These names are suggestions only – we do not guarantee that your suggestions will provide the final reviews.*

|  |  |  |  |
| --- | --- | --- | --- |
|  | Name | Affiliation | Email address |
| 1. |  |  |  |
| 2. |  |  |  |
| 3. |  |  |  |
| 4. |  |  |  |
| 5. |  |  |  |

**VII Additional information**

**Mark your status at the University of Tokyo:**

**[ ]** Professor (including Project Professor)

**[ ]** Associate Professor (including Project Associate Professor)

**[ ]** Lecturer (Full Time) (including Project Lecturer)

**[ ]** Assistant Professor (including Project Assistant Professor)

**[ ]** Post-doctoral associate

**[ ]** Doctoral graduate within five years of graduation in principle

**[ ]** Others:

**VIII Submission**

**Send your proposal and supporting documents to Managing Editor Dr Christopher Gerteis at** christopher.gerteis@ioc.u-tokyo.ac.jp